

2007 Pretreatment, Pollution Prevention, and Storm Water (P3S)
Committee North and South Joint Meeting) South Bayside System
Authority (SBSA)

Wednesday, August 29, 2007

Introductions:

Attendees: Gary Welling, City of Santa Monica; Norm Domingo SBSA; Joe Lucia Retired City of Hayward; Mike Gibbons, City of Redwood City; Robert Chapman, SBSA; Kathy Suter, SBSA; Mark Huber, City of Burlingame; Catherine Allin, City of Milbrae; Donna Allen, City of Burlingame; Samantha Bialorucki, City of Sunnyvale; Sarah Scheidt, City of Sunnyvale; Elizabeth Allan, CWEA, Cassie Prudhel, City of SSF; Ken Kaufman, SBSA; Brad Eggleston, City of Palo Alto; Tim Potter CCCSD; Norm Domingo, SBSA; Charlie Freas, SFLA Engineering ; Scott Gessford City of Woodland ; Hugh Logan, SBSA

Teleconferencing: Jack Betourne, City of Davis; Tracy Wyhlidko, City of Reeding; Marsha Ames, City of Redding; Carrie Mattingly, City of Port Hueneme

Technical Presentation

Hugh Logan gave an excellent overview of the SBSA recycled water facility and a guided tour of the facility to P3S members.

Business Meeting

Subcommittee Reports

Gary W. discussed the subcommittees, since Lynne was on vacation. Lynne Scarpa (Past Chair) had completed a review of the subcommittees and gave the following recommendations:

Keep:

Government Affairs; Facility of the Year; Interagency coordination; Silver Cover; TCP

Drop:

Grease - Cal Fog adequately addresses grease issues; Haz. Waste; Special Awards; Storm Water; Task Forces listed on the web.

The recommendations were opened for discussion. Tim Potter commented that P3S should try to encourage Committees to exist by trying to "champion" the need for subcommittees and the need for subcommittee leaders, including allocating resources for the subcommittees.

Tim Potter indicated that the Facility of the Year Award deadline for submittals was November 30, 2007. Someone commented that the Awards presentation at NAPA was excellent and that this format should be followed at future conferences.

A number of attendees were concerned that there might not be a storm water committee even though storm water is an integral part of CWEA. Gary Welling responded that there are a number of individuals that discuss storm water on an informal basis to strategize on topics for conferences and specialty conferences. Questions were also asked about the CWEA organization and how P3S fits into that organization. Gary Welling discussed P3S activities briefly and Elizabeth Allan gave an overview of CWEA.

CWEA Update:

Elizabeth Allen gave an update of CWEA activities. Elizabeth handed out the current CWEA Leadership Link and gave a summary of some of the highlights.

- CWEA membership has grown to 8,000 + -- 8,475 as of June 2006.
- Certificate applicants are approx. 1,000 per test cycle
- Annual Conference attendance was 1,400
- CWEA continues to be the trainer for State SSO WDR requirements; CWEA marks MOA with State 1st anniversary
- SSO Training roll-out of second phase of training,
- First phase of training on electronic reporting trained 1,200 participants
- Student fees for WEF and CWEA membership is \$20.00
- Certification Fees go up July 1, 2007
- Next Board Meeting in San Diego at WEFTEC Conference (last year for WEFTEC in San Diego)
- Annual Leadership Planning meeting will be located on November 6, 2007 in Oakland. Details will be expanded upon the CWEA website.

Carrie Mattingly who is the Board Liaison for local sections and committee leaders discussed some CWEA highlights in the "Board Insider".

- CWEA membership dues increase. 07/08 costs to serve a member are \$111.05, up from \$105.46
- In an effort to recruit students student fees dropped to \$20.00
- CWEA currently has 23 student members
- Non-member differential pricing discussed. Non-member differential pricing at the State and local sections will remain the same price since there is no change in dues. Formula for determining the non-member differential fee to add to the member price for a local section program or training event. \$ 25 member price => 5% of dues = \$5.50 non-member differential fee; \$26 - \$49 member price => 10% of dues = \$11.00 non-member differential fee; \$50+ member price=> 20% of dues = \$22.00 non-member differential fee.

Northern Regional Training Conference (NRTC) is scheduled in Redding September 12-14, 2007

WEFTEC October 13-17 San Diego

Treasurer's Report - Joe Lucia

Joe discussed and handed out the 2007 Napa P3S conference financial report with the following highlights:

- Conference Total Net Revenue - \$118,762; Expenses \$95,558.17; CWEA Honorarium \$15,000, Total Expenses including Honorarium --\$110,558.17; Revenue over Expenses \$8, 203.83
- \$8,203.83 represents monies available to P3S to fund their activities throughout the year.

Joe then discussed and handed out the overall financial statement for P3S:

- Income of \$118, 845; Disbursements \$102,296; Ending cash balance of \$46, 529.66

Carrie Mattingly asked the question whether P3S requests money from CWEA to fund its activities. Joe indicated that P3S has never gone to the Board for funds. Funding for P3S activities "borne" by the Committee. Joe indicated that P3S was always self-funded. Joe gave an historical perspective of P3S and why P3S has always been somewhat independent and self-funded.

Elizabeth Allan indicated that the P3S Committee could always ask for resources from CWEA for its training needs.

Catherine Allin discussed P3S funding Public Education portion on the CWEA website since P3S has extra monies available. Gary Welling indicated that the P3S Committee might be interested and would look into this further.

Elizabeth Allan discussed the need Treasurer bank statements to go to Brian Murray with CWEA first. Joe Lucia was concerned that if the bank statements were delayed he might have a lack of time to complete financial statement and resubmit to CWEA.

A conference-call will be coordinated by E. Allan to discuss the new procedure.

Elizabeth also discussed some current financial issues related to P3S Committee:

- 30 K balance limit - committee keeps 30 K
- \$16 K over balance limit - Committee will send money to Brian Murray and money will be set-aside in a separate account and will be used to fund P3S activities. Any remaining balance at the end of the fiscal year will be carried over to next
- Profit/Loss on conference - Committee continues to contribute anything over the net conference revenue goals. CWEA will cover any losses
- Financial Reporting - Joe produces monthly and annual reports for P3S and sends to Brian Murray with CWEA. Brian produces monthly and annual report for Joe.

Elizabeth discussed Leadership Training/Planning conference for all

CWEA leaders and the importance of leaders to develop and help implement the CWEA strategic plan. Elizabeth mentioned that the CWEA website will be an important topic of discussion for future planning meetings.

New Business

Gary Welling discussed the P3S Conference in Long Beach; a draft schedule of sessions was handed out. A request was made for Moderators and Enforcement Session Chair. A number of individuals volunteered including: Carrie Mattingly, Sarah Scheidt, City of Sunnyvale and Catherine Allin of City of Millbrae.

Scott Gessford gave an overview of the NRTC conference in Redding September 12-14, 2007.

Norm Domingo discussed the CWEA Annual Conference in Sacramento. April 13 -16, 2008. The deadline for abstracts was moved to August 31, 2007. Only a few storm water talks have been submitted. Gary Welling indicated that Ontario Annual storm water sessions were poorly attended.

Gary Welling introduced for comment to the committee a revised version of the current P3S logo. Most comments were positive regarding the logo. The cost for the new logo would be approximately \$500.00.

Gary Welling discussed updates to P3S Committee website and discussed any current issues regarding P3S listserv issues. G. Welling noted that a number of committee members were having difficulty receiving e-mail messages. No members present commented about having problems with the listserv.

Gary Welling informed members that Mike Zedek with Orange County Sanitation Districts was responsible for maintaining the P3S listserv and has been doing an excellent job. Members were informed to contact M. Zedek if they have issues with the P3S listserv. Mike Zedek has updated the P3S Committee website by updating office information and adding P3S Conference announcement. Contact Mike at 714-593-7443

Meeting Adjourned

Gary Welling, P3S Committee Chair