

Minutes for P3S Conference Committee Meeting
Wednesday, July 20, 2011, 10:00 AM at Los Angeles County Sanitation Districts

Present: John Boyd, Chair, LACSD; Preeti Ghuman, Secretary, LACSD; Joe Petchuk, City of Santa Monica; Jonathon Powell, LACSD; Ken Hanks, LACSD; David Sonboli, LACSD; Jyoti Banaji, LACSD; Mike Zedek, OCSD; Bill Garrett, retired; Philip Lo, LACSD; and Chris Herbeck, LACSD.

On Conference Call: John Mukhar, Past Chair, City of San Jose; Paul Schmidtbauer, FOY Subcommittee Chair-South, SOCWA; Alice Chang, City of Bakersfield; Catherine Allin, City of Millbrae; Julie Taylor, CWEA; Bill Woyshner, Shaw Diversified Services, Inc.; and John Biggs, Brown and Caldwell.

1. Call to Order

Meeting was called to order at approximately 10:10 am.

2. Approval of Agenda

There were no changes to the agenda. Unanimously approved.

Conference Planning

3. Reports

a. Facilities Update-Huntington Beach Hilton Resort Hotel

Julie Taylor stated that the Hilton Waterfront Beach Resort in Huntington Beach has been booked for the P3S Conference from February 27-29, 2012. The Committee has all meeting space available in the hotel so that provides flexibility with the schedule and placement of the exhibitors.

b. Program Chair Sessions Outline Update

The Committee discussed the proposed sessions and session placement, and potential Session Chairs. The proposed sessions and trainings include: Opening Session, Public Education & Outreach, Categorical Permit Writing, Pretreatment Program Basics for Industry, Leadership, Surviving an EPA Audit, ECI Training (includes P2 and Inspector War Stories), Emerging Contaminants, US EPA/California Stormwater, Local Limits War Stories & Pretreatment Update, Stormwater, EPA Pretreatment Training by Keith Silva, Stormwater Training, and FOG/SSO Training. The Committee also plans to have a special session on Doing Business with Government Agencies. Mike Zedek, the Program Chair, took names of interested volunteers at the meeting. The Committee will also place an announcement on the listserv to invite people with expertise in the above areas to submit their names for consideration to be a Session Chair. This item will be discussed again next week at the P3S Meeting.

c. Conference Theme

Joe Petchuk presented three graphics and suggestions for the conference theme. The Committee brainstormed ideas. The Committee like the graphic with a message in a bottle and decided that the 2012 P3S Conference theme will be "Sharing the Clean Water Message." The official title of the conference will be "CWEA 39th Annual P3S Training Conference & Exhibition."

d. Awards Lunch/ Lunch Speaker Update

John Boyd stated that the Awards lunch will be on Monday, February 27th. Bill Garrett will contact Gordon Graham to speak at the lunch on Tuesday, February 28th.

e. Vendor Chair Update

We still need a Vendor Chair.

f. Sponsorship Update

Philip Lo is working with Julie Taylor and CWEA staff on putting together information for the sponsors. Philip proposes to recognize the sponsors in the brochure, session sign outside the conference room, and maybe an insert in the packet. If the entity sponsors food at a break, then they may be recognized with a sign at the break. Philip will work on firming up the details for the different categories of sponsors, the dollar amount requested for each sponsor category, and the recognition offered for each category.

g. Conference Brochure

Joe Petchuk will work on designing the conference brochure now that the theme has been finalized. He expects the layout to be similar to the 2010 brochure with a landscape format. The Committee also discussed that last conference most brochures were picked up at the conference and only about 60 brochures were mailed in an envelope, so this time the whole back cover can be utilized. There was also a discussion on possibly mailing approximately 2,000 postcards to people in industry. This item will be further discussed with the conference budget is prepared.

h. Signature Event

Bill Garrett is working on securing a 3-hour cruise in Newport Harbor on John Wayne's yacht, the Wild Goose, as the signature event.

i. Pre-Conference Event

John Boyd is working on a "weenie roast" on the beach for the pre-conference event.

Paul Schmidtbauer stated that the Facility of the Year announcements would go out in the next CWEA e-bulletin.

Meeting adjourned.

To join the mailing list: Go to <http://www.cwea.org/p3s/listserv.shtml> - will provide instructions to send a blank e-mail to cweap3s-subscribe@yahoogroups.com.