

**State Water Resources Control Board Operator Advisory Liaison of the
California Water Environment Association**

STANDING RULES

1.0 MISSION STATEMENT

1.1 The State Water Resources Control Board Operator Advisory Liaisons are Liaisons from the California Water Environment Association, hereinafter referred to as the Association, Board of Directors, hereinafter referred to as the Board, to the State Water Resources Control Board Operator Certification and Training Advisory Committee (TAC). The Liaisons are appointed to advise the State Water Resources Control Board (SWRCB) and staff on regulations concerning wastewater treatment plant operator certification, training, and other matters concerning these programs.

2.0 OBJECTIVES

- 2.1 Each Liaison is responsible to provide the SWRCB with the most accurate and current information available to him/her, and advise the SWRCB on matters based on his/her best judgment.
- 2.2 Each Liaison shall act as a resource for the SWRCB and the Association in matters of operator certification and training.

3.0 APPOINTMENT

- 3.1 Each Liaison shall be a member of the Association during his/her term of office.
- 3.2 The Association President shall submit a nomination to the SWRCB by May of the last year of the preceding Liaison's term, and the individual selected will be notified by the SWRCB if he/she has been selected.
- 3.3 Each Liaison shall serve one four (4) year term, which will begin July 1st.

4.0 DUTIES AND FUNCTIONS

- 4.1 Act as part of a whole Committee, which is comprised mainly of non-Association members, on behalf of the Association and in the best interest of the wastewater community of California.
- 4.2 Submit a quarterly report to the Executive Director for presentation to the Board. The Liaison report should contain activities, recommendations, or other information of importance relating to the activities of the Committee or Association.

5.0 OPERATING PROCEDURES

- 5.1 Each Liaison shall comply with all procedural requirements established from time to time by the Board.
- 5.2 Each Liaison shall attend Association and SWRCB meetings as necessary to carry out his/her function.

5.3 Each Liaison shall not represent or purport to represent any official position or policy statement of the Association without prior approval of the Board.

6.0 BOARD LIAISON

6.1 There shall be no Board Liaison appointed, rather each TAC Liaison appointed shall be solely responsible for reporting his/her actions to the Board.

7.0 AMENDMENTS

7.1 Amendments to these Standing Rules may be proposed by the Liaisons, by the Membership and External Relations Committee of the Board, or by the Board. All proposed amendments shall be referred to the Association Membership and External Relations Committee for certification as to being in conformance with the Constitution and Bylaws of the Association. Amendments to the Standing Rules shall be considered adopted with the approval of the Board.

ACCEPTANCE BY COMMITTEE: _____ **DATE:** _____
LIAISON

APPROVED BY CWEA: _____ **DATE:** _____
PRESIDENT

ATTESTED: _____ **DATE:** _____
EXECUTIVE DIRECTOR