

# 2009 SARBS NOMINATION FORM

## Public Education Person of the Year

The nomination form for the SARBS 2009 Public Education Person of the Year is the same as the form used at the state level by the CWEA. This nomination form is found on the following pages.

The criteria for winning the SARBS award is the same as winning the state level (CWEA) award. See the following pages.

### Instructions for applying for a SARBS award:

1. Applicants must use the attached form, other formats will not be accepted. Applicants must answer all questions that follow. Submitted materials will not be returned. USE THE ATTACHED FORM EVEN THOUGH THE FORM TITLE STATES 'CWEA 2009 NOMINATION FORM'
2. Send completed awards nomination form to  
  
South Orange County Wastewater Authority  
34156 Del Obispo Street  
Dana Point, CA 92629  
Attention: Brian Peck  
  
E-mails and faxes will not be accepted.
3. Send six copies of the completed nomination form.
4. The nominator will be notified that the nomination form has been received.
5. All nominations must be received or postmarked by November 13, 2009.
6. Nominees will be contacted regarding interviews by November 25, 2009.
7. SARBS will send the application for the successful nominee (SARBS Award Winner) to the CWEA for consideration in the state level competition.
8. For questions contact Brian Peck at [bpeck@socwa.com](mailto:bpeck@socwa.com).

GOOD LUCK!

# CWEA 2009 NOMINATION FORM

## Public Education Person of the Year

**Nominator:**

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip Code: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Local Section: \_\_\_\_\_

**Nominee:**

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip Code: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Local Section: \_\_\_\_\_

**Checklist of Awards Criteria:** You must include all of the following to be eligible for the award.

1. Proof of nominee's CWEA Membership.
2. Nominee must be, or have been, employed in the wastewater field and active in Public Education events
3. Four copies of the nomination packet.
4. Highly desirable: a record of service to CWEA and /or one of its Local Sections

**Instructions:**

1. Applicants must use the attached form. Other formats will not be accepted. Please limit this portion of the awards packet to 6 pages. Other handouts, posters, etc may be attached; however submitted materials will not be returned.
2. A single nomination for this award may be submitted by each Local Section on behalf of their
3. Local Section winner.
4. The CWEA Public Education Awards are coordinated by the CWEA Public Education Committee.
5. The committee will evaluate all nominees for this award.
6. All award nominees will be notified of their status prior to the CWEA Annual Conference.
7. Send State Award Nominations to CWEA Awards program, 7677 Oakport Street, Suite 600, Oakland, CA 94621. Emails will not be accepted.

**All state awards must be received by FRIDAY, JANUARY 8, 2010. Postmarks will not be accepted.**

**TO BE COMPLETED BY NOMINATOR**

**I. NOMINEE:**

A. Name of Nominee: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Years in position: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Supervisor: \_\_\_\_\_

B. Local Section Member:  Yes  No Years: \_\_\_\_\_  
CWEA Member (Required):  Yes  No Years: \_\_\_\_\_  
WEF Member:  Yes  No Years: \_\_\_\_\_  
Other Memberships (e.g. AWWA) Please list:  
\_\_\_\_\_

C. List previous awards:

**II. AWARD CRITERIA:**

NOTE: Attach additional information if needed.

- A. Describe nominee's job; include his/her functions and relationship to other employees.
- B. List any relevant past work experience.
- C. How has the nominee been active at the Local Section?
- D. How has the nominee been active at the State (CWEA or other) level?
- E. Describe the Public Education efforts that the nominee has taken part in (including such details as the program objectives, methods used, target audience and number of people reached.)
- F. Describe the nominee's part in the implementation, design and research of the Public Education Program **over the last three years.**
- G. Who else participated in these outreach efforts?

- H. What has this nominee done to **improve** the functioning of the public education events?
- I. What professional accomplishments has the nominee acquired related to this award (i.e., publication, presentations, etc.)?
- J. Materials used or created (attach examples):
- K. Timing, other constraints and issues (budget?):
- L. Contribution to improving POTW community relations capability:
- M. List any relevant educational background and other training classes.
- N. Any other comments relating to person's nomination?

**Public Ed PERSON OF THE YEAR SCORE SHEET**

**NOMINEE'S NAME** \_\_\_\_\_

Years in Position	1	2	3	4	5					
Relevant Previous Work Experience	1	2	3	4	5					
CWEA local Activity	1	2	3	4	5	6	7	8	9	10
CWEA State Activity	1	2	3	4	5					
Willingness to go above and beyond	1	2	3	4	5					
Breadth of pub ed efforts	1	2	3	4	5	6	7	8	9	10
Number of people reached	1	2	3	4	5					
Creativity of nominee's new ideas	1	2	3	4	5	6	7	8	9	10
Professional Accomplishments	1	2	3	4	5	6	7	8	9	10
Quality of materials created	1	2	3	4	5	6	7	8	9	10
Improved community relations	1	2	3	4	5	6	7	8	9	10
Nomination Summary	1	2	3	4	5	6	7	8	9	10
Best use of budget	1	2	3	4	5					

