



CALIFORNIA WATER ENVIRONMENT ASSOCIATION



GIMMICKS & GADGETS GUIDELINES

AWARD CRITERIA:

1. Monetary Award Prizes to be approved by current Board (dependent on treasury funds) as follows:

1st Place \$200.00
2nd Place \$ 50.00

2. Checks (made payable to the names of the winners) are given to the Gimmicks & Gadgets Chair and then, the Chair presents the checks to the winners at the dinner meeting.
3. All contestants must be SARBS members or pay a \$10.00 entry fee which goes towards membership for the remainder of the year.
4. Voting will be by ballot on a scale from 1 to how many entries there are, with 1 being the lowest score. Here is an example of 6 entries:

<u>4</u>	Valve
<u>3</u>	Tarp
<u>6</u>	Dishwasher
<u>5</u>	Chlorine cart
<u>2</u>	Measuring device
<u>1</u>	Pulley

5. The 1st Place winner is the item with the most number "1" votes. The 2nd Place winner is the item with the most number "2" votes.
6. You may designate someone else to present your idea. The presentation format is flexible and the time allotted for each presentation is five (5) minutes.
7. The presenter is responsible for securing any necessary equipment for the presentation (slide or overhead projector, VCR and TV, extension cords, or screen.)
8. The winner will become the next Gimmicks & Gadgets Chair. All participants will be encouraged to participate in the CWEA Gimmicks & Gadgets contest.



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GUIDELINES FOR THE CHAIR:

1. The Gimmicks & Gadgets (G&G) Chair is responsible for securing the location and a microphone or P.A. system for the next year's event. The Vice President of SARBS is the Program Chair for all dinner meetings and will assist the G&G Chair in putting on the activity. Some "Pitfalls" to plan ahead: Voting Procedures (counting ballots, getting ballots and pens, how to handle a tie, and how to be consistent & fair.
2. Meeting Site Selection—Historically, attendance is low; the site needs a capacity for 35-45 people. Keep in mind there will be presentations, so presenters need to be visible to the audience (e.g. an elevated area, stage or special seating arrangements.) The room needs a power source available to run audio-visual equipment and a sound system. Consider both Inland Empire and Coastal regions. (See info. on Lamppost Pizza in Anaheim Hills.)
3. Meeting Date Selection—Normally, this event is held the 3rd Thursday in the month of July. Other events could impact attendance and change plans; in other words, check the calendar.
4. Advertising—The Vice President is responsible for overseeing flyers that go in "The Clarifier." Make sure the flyer has all the required details (RSVP contact name, phone number and deadline, "No-show" disclaimer, map, location address and phone number, date, day, time, award information, costs, food description, and a contestant form.) Start encouraging participation in May, at dinner and Board meetings, in newsletter ads and notices to agency contacts. Remember to encourage both presentations and attendance.
5. Preparing for the Dinner Meeting—Secure the P.A. System if no microphone is available at the location. Make sure site is secured (some require a deposit) and that meal costs are understood (The Vice President must sign any contracts.) Determine what A-V equipment is needed (make direct contact to double check on presenters' needs.) The Vice President is responsible for providing the number of guests and guaranteeing meals.
6. At the Dinner Meeting—Set up the P.A. System or test the site system. Set up the A-V equipment. Verify the list of participants, their agencies/companies, and the description or name of their ideas. The President of SARBS is the Master of Ceremonies (MC), but the G&G Chair is the Program MC. Check with the Vice President about coordinating any details with the site's manager (like serving the food and problems with the power source.)
7. After the Dinner Meeting—Provide a list of the participants, identifying the winners, to the SARBS Board of Directors. Write out an evaluation/final report for the Board and the next G&G Chair.

OTHER INFORMATION:

(from Cindy Beck, 1989)



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1. Location

Lamppost Pizza, Pete (Manager)
5765 E. Santa Ana Canyon Road
Anaheim Hills, CA (714)998-9440

2. Costs

Pizzas + Pitchers: 5 = \$59.95, 4 = \$49.95, 3 = \$39.95
1 pizza (16" diameter) feeds approx. 5 people.
Large bowl of salad and dressing = \$6.00
No deposit required. Guarantee number of guests 24 hours in advance.

3. P.A. Rental

Pete's Music, Brian (Manager)
1742 E. Euclid
Anaheim, CA (714)778-2548

Items: Crate 6 channel head, 2 Mitchell cabinets, microphone, microphone stand,
2 sets of speaker wire, and 1 set microphone wire. Cost = \$41.34
You need to make payment by SARBS check in advance. Also, you need a
truck or large vehicle for the speakers.

4. Equipment List

Carousel Slide Projector (spare lamp and remote cord or batteries)
Large size Projection Screen
Extension Cords (projector and P.A. "head")
Duct Tape to secure wire/cords to floor (No trip hazards!)
Scissors (cut duct tape or separate ballots)
Clipboard and pen/pencil
Roster of Participants (time and order of presentations)

5. Entry List (Roster of Participants)

<u>NAME</u>	<u>AGENCY</u>	<u>GIMMICK/GADGET ENTRY</u>
Gary Mercer	EMWD	HTH Salt Shaker, Denitrification Idea



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Scott Stevens	CSDOC	Containing & sampling toxics Device
Glen Davidson	CSDOC	Floating Sludge Judge
Dave Hayden (2 nd)	IRWD	Check valve for Hoses
Jack Frazier	CSDOC	Chlorine Emergency Response Cart
Dennis May (1 st)	CSDOC	Odor Control Valve
Brian Bertsch	IRWD	Smoke Detector Telemetry, V-notch cylinder

6. Contestant Form Example

GIMMICKS & GADGETS CONTESTANT FORM

NAME: _____

AGENCY: _____

PHONE NUMBER: _____

PRESENTER: _____

AGENCY: _____

PHONE NUMBER: _____

E-MAIL: _____

NAME AND DESCRIPTION OF GIMMICK/GADGET IDEA *(this information will be kept confidential until after the dinner meeting presentations):*

CHECK WHICH A-V EQUIPMENT IS NEEDED FOR PRESENTER:

SLIDE PROJECTOR OVERHEAD PROJECTOR SCREEN

EXTENSION CORD(S) _____# TV & VCR

OTHER: _____